

**AGES:**

16+ . Adult classes are divided by age when possible as follows: 16-29 & 30+

**TUITION HOURS:** 1 hour/lesson = 60 minutes

**MAXIMUM CLASS SIZE:** 14 students

**PUBLIC HOLIDAYS:**

Apollo Orientation takes place at the school from 11.00 - 15.00 on the below public holidays when students have their welcome talk, meet the staff and take their level test followed by a walking tour of the city centre. There are no classes on these public holidays and classes start on the Tuesday.

**Monday 6 May**

**Monday 3 June**

**Monday 5 August**

**Monday 28 October**

**SCHOOL CLOSED:**

The School is closed on the following school holidays:

**St Patrick's Day:** Monday 18 March

**Easter Monday:** Monday 22 April

**Christmas 2018:**

24 December 2018 - 4 January 2019 inclusive

**Christmas 2019:**

23 December 2019 - 3 January 2020 inclusive

**AIRPORT TRANSFERS:**

Students who book an arrival airport transfer will be met by an Apollo staff member who will wear black and white Apollo branded clothing & hold the following sign:



**APOLLO STUDENT APP:**

Students can access their personal area of the Apollo Student App by downloading our mobile app from the Apple App Store/Google Play Store. Search for Apollo Language Centre and then you can log in with your personal details which you will find on your Booking Confirmation Letter.

**APOLLO SOCIAL:**

The Apollo Social Facebook group is for students, friends and partners of Apollo, to keep you up to date with weekly social programmes, photos, videos and help you connect with other Apollo Students before, during and after your programme with us! **Join Apollo Social here: <https://www.facebook.com/groups/apollosocial/>**

**PAYMENT:**

Full payment for all programmes is due 2 weeks before arrival. You will find the payment instructions on your invoice.

**CANCELLATION:**

**Cancellation 4+ weeks before start date:** registration fee of €50 will be charged.

**Cancellation 2-4 weeks before start date:** 20% of the total invoice will be charged.

**Cancellation within 2 weeks of start date:** full amount will be charged.

**REFUNDS:**

No refunds can be made after a course has started. In the case of illness, students may ask for their course to be postponed to a later date. In this case, the school will require a medical certificate.

**EMERGENCY CONTACTS:**

The following Apollo Emergency contact details are to be used in case of emergency, outside of normal office hours which are 08.30-17.00 Monday-Friday:

**Emergency Phone/Whatsapp: +353 85 8441219**

**Email: [emergency@apollolanguagecentre.com](mailto:emergency@apollolanguagecentre.com)**

**DATA PROTECTION:**

By booking a programme with Apollo, the customer agrees to these Terms and gives permission for Apollo to contact them on the contact details provided. Apollo is obligated to ensure that the personal data provided by the Customer is processed in accordance with all applicable laws.

**AGES:**

11-17

**TUITION HOURS:**

1 hour/lesson = 60 minutes

**MAXIMUM CLASS SIZE:**

15 students

**APOLLO FOCUS:**

Optional extra 5 hours' tuition per week completely free of charge.

**DATES 2019:**

**Sutton Park School:** 24 June - 9 August

**Maynooth University:** 24 June - 9 August

**University College Cork:** 24 June - 9 August

**MINIMUM DURATION:**

1 week

**ARRIVAL/DEPARTURE:**

Sunday-Sunday

**TRAVEL & MEDICAL INSURANCE:**

included for all Apollo Juniors.

**PUBLIC HOLIDAYS:**

Monday 5 August is a public holiday but classes and activities run as normal on all our Junior Programmes.

**AIRPORT TRANSFERS:**

Students who book an arrival airport transfer will be met by an Apollo staff member who will wear black and white Apollo branded clothing & hold the following sign:

**UPDATES FOR PARENTS:**

We invite parents and students on our Junior Programmes to join a private Facebook group, where we will keep them updated with photos and videos during the programme.

**PHOTOGRAPHY/VIDEOS:**

During the programme, we may arrange to record, photograph or shoot video footage for its promotional purposes only, both printed and online. Any student, or parent or legal guardian of a student under the age of 18 years, who does not wish to participate must contact us by email [experience@apollolanguagecentre.com](mailto:experience@apollolanguagecentre.com) in advance of the arrival of the student. The same student must state at the time of the recording, photographing or video shooting the wish not to participate.

**JUNIOR GROUPS:**

Contact us for special terms for Junior Groups of 12+ students.

**PAYMENT:**

Full payment for all programmes is due 2 weeks before arrival. You will find the payment instructions on your invoice.

**CANCELLATION:**

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